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***BELLBROOK-SUGARCREEK LOCAL  
SCHOOL DISTRICT POLICY  
FOR THE IDENTIFICATION OF AND  
SERVICES FOR  
STUDENTS WHO ARE GIFTED***

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District Contact Information

**Building Principal or  
Betsy Chadd, Director of Curriculum & Gifted Services  
937-848-6251 X 16115  
[betsy.chadd@sugarcreek.k12.oh.us](mailto:betsy.chadd@sugarcreek.k12.oh.us)  
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## **Information for Parents**

**Bellbrook-Sugarcreek Local School District**



## IDENTIFICATION

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- Bellbrook-Sugarcreek Local School District uses a multi-step approach to screen and identify students in the areas of superior cognitive ability, specific academic ability, creativity, and visual/performing arts. The nomination process involves data gathering from a wide variety of sources including teachers, parents, and peers. Nominations are accepted on an ongoing basis, with two opportunities per year for assessment. Referral forms are available in each school building's main office and should be completed and returned to the appropriate building principal or the Director of Curriculum & Gifted Services. District assessment choice and practice ensures equal access to and validity of screening and assessment tools for students of special populations. These include, but are not limited to students from culturally or linguistically diverse families, low socioeconomic backgrounds, and children with physical and sensory disabilities. At the conclusion of screening, school personnel review all available information about a student in order to determine the need for additional assessment. If it is determined that assessment for giftedness should continue, then the results of the screening assessments will determine whether or not the student is referred to the final assessment stage. Whole-grade level screening occurs during second grade, regardless of nomination. Only state approved assessments are used by trained district personnel, in accordance to the requirements of the Ohio Gifted Operating Standards and section(s) 3324.01-3324.07 of the Ohio Revised Code, and described in the Bellbrook-Sugarcreek Local School District's Assessment brochure. Results of the assessment will be provided to parents within 30 days. Bellbrook-Sugarcreek Local School District ensures that any child transferring to the district will be assessed within 90 days at the parent's request. If students have assessment results from instruments approved for use by the Ohio Department of Education, the district will accept these scores, provided they were obtained from trained personnel and/or another school district.
- If a parent wishes to appeal any screening procedure or identification decision, they should submit a letter to the superintendent or designee outlining the nature of the concern. A written final decision will be issued within 30 days of the appeal.

## SERVICES

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**Bellbrook-Sugarcreek Local School District offers a wide array of gifted & advanced programming. Identification of giftedness however, does not guarantee placement in any specific program. Special care will be taken to provide the appropriate level of instruction and challenge to all students. Sugarcreek Local Schools ensure equal student access, regardless of student background. Services available *may* include one or more of the following offerings:**

- S.T.E.P. (Scholastically Talented Educational Program) grades 3,4,5-Enriched programming provided by a Gifted Intervention Specialist
- Acceleration or Enriched Mathematics and Language Arts, grades 3-12
- Gifted Language Arts, grades 6-8
- Differentiated instruction in content-specific areas, grades K-12
- Advanced Placement, Scholarship or Honors courses, grades 9-12
- Post-Secondary Enrollment Options, high school students

Eligibility for grades 3,4,5 STEP programming will be determined each year using the most recent data available. Students must be identified as "superior cognitive" and those identified as gifted in multiple areas will be given placement priority. If a student wishes to withdraw from gifted programming, the request should be in writing and sent to the appropriate building principal. If a request to withdraw is made by the student, parents will be notified. If parents disagree with any placement decisions relative to gifted/advanced programming, a letter should be submitted to the superintendent or designee outlining the nature of the concern. A written final decision will be issued within 30 days of the appeal.

## WRITTEN EDUCATION PLANS

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**Written Education Plans will be created and provided to parents as a result of placement in any gifted service as defined by the state of Ohio Gifted Operating Standards. The following will be specified on the plan:**

- Description of services to be provided
- Goals for the students for each service to be provided
- Methods for evaluating progress toward goals specified
- Method and schedule for reporting progress to parents
- Staff responsible for ensuring delivery of each service prescribed
- Policies regarding waiver of assignments and re-scheduling of tests
- Deadline for next review of WEP