



**Bellbrook-Sugarcreek Local Schools**  
**“Soaring Towards Excellence”**  
**3757 Upper Bellbrook Road**  
**Bellbrook, Ohio 45305**  
**(937) 848-5001**

June 4, 2024

**NOTICE OF SUPPLEMENTAL DUTY POSITION, 2024-2025**

**Bellbrook High School - Head Girls Cross Country Coach**

The following Supplemental Duty Contract position is posted for any individual who may wish to be considered. Candidates not meeting qualifications as posted will not be considered or interviewed. A written letter of interest should be directed to the Bellbrook High School Athletic Office by **12:00 Noon on Tuesday, June 11, 2024**.

Letters of interest and other information can be directed to High School Athletic Director, Charlie O'Dell ([charlie.odell@bss.k12.oh.us](mailto:charlie.odell@bss.k12.oh.us)).

**Qualifications**

1. Satisfactory results of BCII/FBI background check, as necessary, required prior to employment
2. Valid state of Ohio driver's license; willingness to attain school activity van training/certificate/permit
3. Knowledge of the sport of running an cross country
4. Willingness to attain all required OHSASA certifications
5. Demonstrated success in organizational, communication, leadership skills dealing with student-athletes and parents
6. Good health, high moral character, exemplary attendance